

# Standing order form

To the Manager,  
name of bank \_\_\_\_\_

Address of bank \_\_\_\_\_

Your account name \_\_\_\_\_

Your account number \_\_\_\_\_

Your bank sort code \_\_\_\_\_

**Manchester Buddhist Centre  
Royal Bank of Scotland  
Account number: 11696847  
Sort code: 16 34 27**

Please pay Manchester Buddhist Centre:  
£20 £40 £ \_\_\_\_\_ other amount monthly

Please quote reference MBCSTANDINGORDER Starting on \_\_\_\_\_

Your address \_\_\_\_\_

Your signature \_\_\_\_\_

Your name (please print) \_\_\_\_\_

Your Order name (if applicable) \_\_\_\_\_

Your email address \_\_\_\_\_

**Please return  
this completed  
form to:**

**Suryaka,  
Manchester  
Buddhist Centre,  
16-20 Turner Street,  
Northern Quarter,  
M4 1DZ.**

Form version:  
Sept 2015

**UK taxpayer Gift Aid declaration:** I am a UK taxpayer. I would like Manchester Buddhist Centre (registered charity no. 514937) to reclaim tax on any past, present and future donations I make.

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Please notify Manchester Buddhist Centre if you want to cancel this declaration, change your name and address or no longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.